



Today's Date: ___/___/___

DEPARTMENT OF PARKS & RECREATION
REQUEST FOR USE OF OUTDOOR RECREATIONAL FACILITIES

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____

ADDRESS: _____ TOWN: _____ STATE: _____ ZIP: _____

TELEPHONE #'S: (home) _____ (cell) _____ (work) _____

E-MAIL ADDRESS: _____

SITE REQUESTED: _____

DATE(S): _____

DAY/(S): _____, FROM TIME: _____ TO TIME: _____

TYPE OF ACTIVITY – PURPOSE OF USE: _____

ESTIMATED NUMBER OF PARTICIPANTS: _____

EQUIPMENT REQUESTED: _____

INSURANCE COMPANY: _____

FEE REQUIRED \$ _____ OR DEPOSIT \$ _____

Application for the aforementioned facilities of the Town of Lincoln is submitted through the contact person of the above-named organization, which agrees to adhere to the Rules and Regulations of the Town of Lincoln and to the Charter and Ordinances of the Town regarding the use of these facilities and agrees to assume responsibility for any damages or liabilities which may be incurred through this Association's or individual's use of these facilities:

Signature of Contact Person: _____

RULES AND REGULATIONS:

- Parks are open until dusk.
- Consumption or possession of alcoholic beverages is prohibited.
- Destruction or removal of facilities is not allowed.
- Littering is prohibited.
- Riding or driving any animal or power propelled vehicle or any other vehicle within the park or recreation area except for the purpose of parking those vehicles in the designated areas is not allowed unless designated on signage at each facility.
- The Parks and Recreation Department reserves the right to limit, change and/or revoke the venue of any permit.
- The permit holder agrees to furnish, at their own expense, Police or other protection, if deemed necessary.

Office Use Only – Administrative Action: APPROVED DENIED

Signed: _____
Paul Prachniak, Director, Lincoln Parks & Recreation Department

Date

COMMENTS: _____

POLICE TAKE NOTICE: Individuals will be responsible for any damages they cause to occur at each field, (playground, park, and private property surrounding the facilities).